

2024 TEMSEA Conference



www.tnemsea.com

July 24 – 26, 2024

Embassy Suites Murfreesboro

Murfreesboro, TN

www.embassysuitesmurfreesboro.com



Tennessee Emergency Medical Services Education Association

www.TNEMSEA.com

December 28, 2023

RE: TEMSEA Conference

Dear EMS Vendor:

It is time once again to make plans to attend our annual EMS conference. It will be held in Murfreesboro, TN, in the heart of our great state. The conference will be at Embassy Suites from Wednesday, July 24th to Friday, July 26th, 2024. Our conference is not merely a great place to exhibit your products, but an opportunity for you to bring your entire family for a fun vacation. Go to www.embassysuitesmurfreesboro.com for more information. We will be hosting EMS Educators, Leaders, Providers, and High School Health Science Teachers from across the state. We will be providing educational classes for all levels and will have nationally and locally known speakers.

We certainly hope you will consider attending our annual conference to display your products for everyone to see. Please visit our website to register for the 2024 TEMSEA Conference as soon as possible so we can be sure to provide you with the amount of space you require. We look forward to hearing from you and want to thank you for supporting EMS Education in Tennessee. If you have any questions do not hesitate to contact us via email or phone listed below.

Respectfully,

Jason Fox
TEMSEA Vendor Co-Coordinator
423-312-6576
jason.fox@tnemsea.com

Greg Johnson
TEMSEA Vendor Co-Coordinator
615-692-2355
greg.johnson@tnemsea.com



The Tennessee EMS Education Association

2024 Conference

Vendor Guidelines

Exhibit Dates

Wednesday - July 24, 2024 through Friday - July 26, 2024

Exhibits must be set up by Wednesday morning. Set up will begin at 2:00 pm on Tuesday, July 23rd. 2024
Exhibits must be taken down by noon Friday morning.

Exact exhibit times will be distributed with on-site registration materials.

Location:

Embassy Suites Murfreesboro

1200 Conference Center Blvd.

Murfreesboro, TN 37129

615-890-4464

Hotel Contact:

Vendor information contact: – Kaitlyn Holmes 615-821-3491

TEMSEA Contact:

Jason Fox
423-312-6576

jason.fox@tnemsea.com

Greg Johnson
615-692-2355

greg.johnson@tnemsea.com

Additional information may also be obtained at our web site: www.tnemsea.com

Attendees:

First Responders, EMTs, AEMT's, Paramedics, Critical Care Paramedics, RN's, MD's, all levels of EMS Instructor/Coordinators, EMS Program Directors, College Deans, EMS Medical Directors, HOSA Instructors and Instructors of all levels of AHA Courses (BLS, ACLS, PALS, etc).

Display Materials:

Shipping, receiving, storage of materials, and additional supplies or equipment requests should be made with Embassy Suites Murfreesboro and may include additional costs for which the vendor is responsible. Contact hotel representative for further information.

Display Fees:

Vendor space is reserved on a first come basis, so please register early to assure a space.

A \$200.00 late fee will be assessed on registrations or payments received after July 1, 2024.

Exhibitor: \$600.00 - includes one 6-foot table w/drape, 2 chairs, 2 exhibit badges, electricity, and 15 seconds on screen advertisement, recognition as a sponsor on the TEMSEA website for 1 year. Additional tables are \$200.00.

Bronze Sponsor: \$800.00 - includes one 6-foot table w/drape, 2 chairs, 2 exhibit badges, electricity, and 30 seconds on screen advertisement with your logo, recognition as a sponsor on the TEMSEA website for 1 year. Additional tables are \$200.00.

Silver Sponsor: \$1100.00 - includes two 6-foot tables w/drapes, 2 chairs, 2 exhibit badges, electricity, and 45 second on screen advertisement with your logo, recognition as a sponsor on the TEMSEA website for 1 year. Additional tables are \$200.00 each.

Gold Sponsor: \$1,500.00 - includes two 6-foot tables w/drapes, 2 chairs, 2 exhibit badges, electricity, and 60 seconds on screen advertisement with your logo, recognition as a sponsor on the TEMSEA website for 1 year. Additional tables are \$200.00 each.

Platinum Sponsor: \$2,500.00 – includes two 6-foot tables w/drapes, 4 chairs, 4 exhibit badges, electricity, and full recognition as a sponsor of one break and 75 seconds on screen advertisement with your logo, recognition as a sponsor on the TEMSEA website for 1 year. Additional tables are \$200.00 each.

Sapphire Sponsor: \$5,000.00 - includes three 6-foot tables w/drapes, 6 chairs, 6 exhibit badges, electricity, and full recognition as a lunch sponsor and 75 seconds on screen advertisement with your logo, recognition as a sponsor on the TEMSEA website for 1 year. The sponsor will also have the opportunity to speak briefly at the start of the banquet along with a banner to be displayed during the banquet. If you have a preferred banner, we can display it for you, or have one created.

Diamond Sponsor: \$10,000 – includes three 6-foot tables w/drapes, 6 chairs, 6 exhibit badges, electricity, and full recognition as the sponsor of the awards banquet, 90 seconds of on-screen advertisement with your logo, recognition as a sponsor on the TEMSEA website for 1 year. The sponsor will also have the opportunity to speak briefly at the conclusion of the banquet along with a banner to be displayed during the banquet. If you have a preferred banner, we can display it for you, or have one created.

****Social Sponsor: \$5,000** – includes one 6-foot table w/drape, 2 chairs, and 2 exhibit badges, and electricity. Additional tables are \$200.00, recognition as a sponsor on the TEMSEA website for 1 year, one WiFi connection and free electrical connection. The sponsor will receive numerous announcements during the event as well as sole recognition as the sponsor of the social event in both digital and printed materials. In addition, the sponsor receives 75 seconds on screen advertisement in the scrolling PowerPoint between sessions and a banner displayed behind the band at the social event. If you have a preferred banner, we can display it for you, or have one created. The social will be for 3 hours and will consist of a live band, dance area and a cash bar. The sponsor will also have the opportunity to speak briefly at the start of the social event.

For additional sponsorship opportunities; of the 2nd annual Golf tournament and the TEMSEA Leadership Podcast, please email either Jason.fox@tnemsea.com or greg.johnson@tnemsea.com

Exhibit Space:	Exhibit spaces will be assigned by TEMSEA at the conference.
Electricity:	If electricity is needed, you must submit your request at time of registration. Day of conference requests cannot be guaranteed and will require an additional expense per hotel.
Registration:	Each Vendor must submit payment and register from the TEMSEA website. This online registration is the <u>Contract to Exhibit</u> . The <u>Contract to Exhibit</u> with payment must be received by July 1, 2024 , to guarantee exhibit space.
Payment of Fees:	Payment of all fees must be received no later than July 1, 2024 . Payments are to be made payable online or checks mailed to TEMSEA at the address listed below.
Check-In/Out:	Vendor on-site check-in and set-up: can begin on Tuesday, July 23, 2024, at 2:00pm
Set-Up Information:	All exhibits must be set-up and ready to receive participants no later than 8:00 am on Wednesday. The last break will be around 10:00 am on Friday. All display items should be removed by noon on Friday.
Lodging:	Room reservations: - Call the hotel 615-890-4464 and use code 91u or go to www.tnemsea.com website and register online. Vendors are encouraged to take advantage of TEMSEA's discounted group rate of \$137.00 plus taxes, per night, at the Embassy Suites Murfreesboro. Please identify yourself with the Tennessee EMS Education Association to receive this discount. Rooms are limited, so early registration is recommended. The TEMSEA Conference rate is available on a first-come basis until either the room block is filled or July 1, 2024. After the TEMSEA room block is filled, prevailing rates will apply.
Restrictions:	TEMSEA reserves the right to prohibit or require the removal of any display or exhibit or any part of an exhibit which it deems not suitable or in accordance with these regulations or in accordance with acceptable professional ethics or for other reasons deemed necessary or appropriate by TEMSEA. All exhibits shall conform in all respects to applicable safety, health, and fire codes plus rules of the Embassy Suites Murfreesboro.
Security:	Insurance of exhibit contents and personnel is recommended. TEMSEA does not insure vendor property. TEMSEA and Embassy Suites Murfreesboro shall use reasonable care in providing security measures during the hours of installation and operation for the protection of the vendor's materials and display. Beyond this, TEMSEA, the Embassy Suites Murfreesboro, their respective officers, directors, and employees or agents shall not be responsible for the safety or protection of the property of the vendor, its employees, and agents from any cause.

- Liability:** By exhibiting, vendor for and on behalf of itself, its employees and agents, release and waive all claims, demands or actions against TEMSEA and or Embassy Suites Murfreesboro and their respective officers, directors, employees, and agents. In addition, vendor agrees to hold harmless and indemnify TEMSEA and or Embassy Suites Murfreesboro, their respective officers, directors, employees, and agents resulting from any negligent or intentional act or omission of vendor, its employees, agents, and invitees, and each of them. The person who signs the Contract to Exhibit on behalf of themselves, their employers, employees, or agents warrants they are authorized to sign such contract. Persons who may for any reason falsely represent their power and or authority shall not be cause for alteration or termination of the Contract to Exhibit. Transfer, release, or removal of individuals from the title/position as noted in this Contract to Exhibit as listed by the vendor either Party noted below shall not be cause for alteration or termination of this Contract to Exhibit.
- Cancellations:** Applicants who register for space may cancel, in writing, to TEMSEA, and must be received at the registration address prior to July 1, 2024, to receive a refund minus a 50% cancellation fee. Applicants who cancel after July 1, 2024, will forfeit the entirety of their registration fee.
- Failure to Occupy:** Any space not occupied on Wednesday, July 24, 2024, by noon shall be deemed forfeited by the vendor. TEMSEA may reassign such space without any obligation to the vendor.
- Digital Logo:** Please provide TEMSEA with a digital copy of your logo for on screen advertisement. The logo should be emailed to michael.wells@tnemsea.com.
- Contract to Exhibit:** Please go to www.tnemsea.com to register. Completion of the registration form is considered completion of the contract to exhibit.
- Tax ID Number:** 62-1454160
- W-9:** Available Upon Request
- If paying by check, make check payable to:** TEMSEA
- Mail to:** TEMSEA
c/o Greg Johnson, Treasurer
3319 Genoa Drive
Murfreesboro, TN 37128
To be received no later than: July 1, 2024

[Thank you for all you do for EMS Education in Tennessee!](#)