

2009 EMS/Education Conference



www.tnemsea.com

“MOVING FORWARD - LEARNING FROM THE PAST”

July 29-31, 2009
Chattanooga Choo Choo
Chattanooga, Tn.

www.choochoo.com / www.chattanoogaofun.com





Tennessee Emergency Medical Services Education Association
6025 Stage Road, Suite 42-192
Bartlett, TN 38134-8377
www.TNEMSEA.com

February 12, 2009

RE: Tennessee EMS Educators Association annual EMS/Education Conference

Dear EMS Exhibitor:

It is that time again to plan to attend our annual conference to be held this year in one of the south's most beautiful family vacation spots, Chattanooga, Tn. We will be at the famous Chattanooga Choo Choo entertainment complex and hotel from Wednesday July 29th to Friday July 31st, 2009. It will be a great place to not only come and display your products for all the attendees to view but also to bring your family for a vacation. Go to www.choochoo.com for more information on the hotel complex. This year we are planning a bigger conference with a special hands-on cadaver clinical track. We anticipate our largest attendance in years. Not only will we have all the EMS educators throughout the entire state of Tennessee but we will be providing educational tracts for all levels of EMS providers and instructors.

We certainly hope you will consider attending our conference and displaying your products for all to see. Please read and submit the enclosed vendor application as soon as possible so we can be sure to provide you with the space you will need.

We look forward to hearing from you and want to thank you for supporting us and providing us with all that we need to do our jobs. For further information about our conference please go to our web site at www.tnemsea.com or if you have any questions do not hesitate to contact me via email or phone as listed below.

Respectfully,

Stanley Whiteway, EMT-P, I/C
TEMSEA Treasurer
615-962-7653
swhiteway@comcast.net

Attention Exhibitors



The Tennessee EMS Education Association 2009 EMS | Education Conference

Exhibitor Guidelines

- Exhibit Dates / Times:** Wednesday - Friday July 29-31, 2009
- Wednesday - July 29, 2009 3:00 PM – 5:00 PM
- Thursday - July 30, 2009 7:00 AM – 8:00 AM
10:00 AM – 10:30 AM
11:30 AM – 1:00 PM
2:00 PM – 2:30 PM
4:30 PM – 6:00 PM
- Friday - July 31, 2009 7:00 AM – 9:00 AM
(exhibit must be broken down and cleared no later than 11:00am).
Times are tentative and subject to change. (times are EDT)
- Final times will be distributed with on-site registration materials.
- Location:** Chattanooga Choo Choo Hotel
1400 Market St.
Chattanooga, TN 37402
- Hotel Contact:** Exhibitor information contact: Lynn Casey – 423-308-2410 or lynnc@choochoo.com
- TEMSEA Contact:** Stanley Whiteway, EMT-P, I/C
swhiteway@comcast.net
615-962-7653 or 901-488-2124
Additional information may be obtained at our web site: www.tnemsea.com
- Attendees:** First Responders, EMT-B's, EMT-P's, Paramedics, Critical Care Paramedics, RN's, MD's
All levels of EMS Instructor Coordinators, EMS Program Directors, College Deans.
Instructors of all levels of AHA Courses (BLS, ACLS, PALS, etc).
Attendance of 250 – 350 anticipated.
- Display Materials:** Shipping, receiving, storage of materials, and additional supplies or equipment requests should be made with the Chattanooga Choo Choo Hotel and may include additional costs for which the exhibitor is responsible.
Contact hotel representative **Lynn Casey at 423-308-2410** for further information.

- Display Fees:** Exhibitor space is reserved on a first come basis, so please register early to assure a space. A \$200.00 late fee will be assessed on registrations or payments received after July 15, 2009.
- Exhibitor:** **\$400.00** - includes one 6 foot table w/drape, two chairs, two exhibit badges and 2 TEMSEA baseball caps. Additional tables are \$150.00, additional badges are \$20.00 each.
- Silver Sponsor:** **\$600.00** - includes one 6 foot table w/drape, two chairs, two exhibit badges, 2 TEMSEA baseball caps, and a 1/2 page ad in our program. Additional tables are \$150.00 each , additional badges are \$20.00 each.
- Gold Sponsor:** **\$800.00** - includes two 6 foot tables w/drapes, two chairs, two exhibit badges, 2 TEMSEA baseball caps, a full page ad in our program and 2 member banquet tickets. Additional tables are \$150.00 each, additional badges are \$20.00 each.
- Platinum Sponsor:** **\$1,000.00** - includes two 6 foot tables w/drapes, two chairs, two exhibit badges, 2 TEMSEA baseball caps, 2 TEMSEA golf shirts, a full page ad in our program and 2 member banquet tickets. Additional tables are \$150.00 each, additional badges are \$20.00 each.
- Exhibit Space and Amenities:** **Exhibit spaces will be assigned by TEMSEA at the conference.** Exhibit space includes items mentioned above and a conference bag with conference agendas and other pertinent information, two lunch vouchers for Thursday's lunch. Exhibitors are responsible for their own signage. Electrical connections are provided for an additional fee and only as requested through the Hotel representative and are the financial responsibility of the Exhibitor.
- Registration:** Each Exhibitor must submit payment and a signed Contract to Exhibit. The Contract to Exhibit with payment must be received by **July 15, 2009** to guarantee exhibit space. Exhibit space is limited, so early registration is highly recommended.
- Payment of Fees:** Payment of all fees must be received no later than **July 15, 2009**. Payments are to be made payable to TEMSEA and mailed to:
- TEMSEA
c/o Stan Whiteway, Treasurer
4204 Thoroughbred Lane
Murfreesboro, TN 37127
- On-Site Check-In/
Set-Up Information:** Exhibitor on-site check-in and set-up is Wednesday, July29, 2009 from 9:00 AM – 2:00PM. All exhibitors must be set-up and ready to receive participants no later than 3:00PM .
- Presenter Support:** Exhibitors who may be interested in sponsoring a presenter or assisting in any way with our skills stations please contact Stan Whiteway via email at swhiteway@comcast.net .
- Lodging:** Room reservations: **800-872-2529** or at www.choochoo.com
- Exhibitors are encouraged to take advantage of TEMSEA's discounted group rate of \$85.00 plus taxes, per night, at the Chattanooga Choo Choo Hotel. Please identify yourself with the Tennessee EMS Education Association to receive this discount. Rooms are limited, so early registration is recommended. The TEMSEA Conference rate is available on a first-come basis until either the room block is filled or July 1, 2009 arrives, which ever occurs first. After the TEMSEA room block is filled, prevailing rates will apply.

- Restrictions:** TEMSEA reserves the right to prohibit or require the removal of any display or exhibit or any part of an exhibit which it deems not suitable or in accordance with these regulations or in accordance with acceptable professional ethics or for other reasons deemed necessary or appropriate by TEMSEA. All exhibits shall conform in all respects to applicable safety, health, and fire codes plus rules of the Chattanooga Choo Choo Hotel.
- Security:** Insurance of exhibit contents and personnel is recommended. TEMSEA does not insure exhibitor property. TEMSEA and the Chattanooga Choo Choo Hotel shall use reasonable care in providing security measures during the hours of installation and operation for the protection of the exhibitor's materials and display. Beyond this, TEMSEA, the Chattanooga Choo Choo Hotel, their respective officers, directors, and employees or agents shall not be responsible for the safety or protection of the property of the exhibitor, its employees and agents from any cause.
- Liability:** By exhibiting, exhibitor for and on behalf of itself, its employees and agents, release and waive any and all claims, demands or actions against TEMSEA and or the Chattanooga Choo Choo Hotel and their respective officers, directors, employees, and agents. In addition, exhibitor agrees to hold harmless and indemnify TEMSEA and or the Chattanooga Choo Choo Hotel, their respective officers, directors, employees, and agents resulting from any negligent or intentional act or omission of exhibitor, its employees, agents, and invitees, and each of them. The person who signs the Contract to Exhibit on behalf of themselves, their employers, employees, or agents warrants they are authorized to sign such contract. Persons who may for any reason falsely represent their power and or authority shall not be cause for alteration or termination of the Contract to Exhibit. Transfer, release, or removal of individuals from the title/position as noted in this Contract to Exhibit as listed by the exhibitor either Party noted below shall not be cause for alteration or termination of this Contract to Exhibit.
- Cancellations:** Applicants who register for space may cancel, in writing, to TEMSEA and must be received at the registration address above prior to July 15, 2009, to receive a refund minus a 50% cancellation fee. Applicants who cancel on or after July 15, 2009 will forfeit the entirety of the registration fee.
- Failure to Occupy Space:** Any space not occupied on Wednesday, July 29, 2009 by 3:00 PM shall be deemed forfeited by the exhibitor. TEMSEA may reassign such space without any obligation to the exhibitor.

Complete the attached Contract to Exhibit

Include check made payable to: TEMSEA.

Mail to: TEMSEA
c/o Stanley Whiteway, Treasurer
4204 Thoroughbred Lane
Murfreesboro, TN 37127

To be received no later than: July 15, 2009

Questions/concerns may be addressed to:
swhiteway@comcast.net or call Stanley Whiteway at 615-962-7653.

Thanks for all you do for all of us in the EMS profession.

CONTRACT TO EXHIBIT
2009 TENNESSEE EMS / EDUCATION CONFERENCE

July 29-31, 2009 – Chattanooga, Tennessee @ Chattanooga Choo-Choo Hotel

**Send to: TEMSEA, c/o Stanley Whiteway, Treasurer
4204 Thoroughbred Lane, Murfreesboro, TN. 37127**

Email contact: swhiteway@comcast.net / Tax ID: #62-1454160

(PLEASE PRINT LEGIBLY the following information.)

Company Name _____ **Date:** _____

This will be the name, exactly as written, that will be used in any printed programs or advertisements.

Contact Person: _____

Corporate Telephone Number: () _____ **Extension:** _____

Mobile Number: () _____ **Fax Number:** () _____

Email Address: _____

USPS Address: _____

Name of individual(s) who will attend the conference. _____

(Exhibitors must wear identification badges. Two included with registration fee. Additional badges \$20.00 each.)

- Exhibitor \$400.00 (1 table with drape, 2 badges, 2 TEMSEA ball caps)
- Silver Sponsor \$600.00 (same as exhibitor plus 1/2 page ad in program)
- Gold Sponsor \$800.00 (same as silver with 2 tables, full page ad and two tickets to banquet)
- Platinum Sponsor \$1,000.00 (same as gold sponsor plus two TEMSEA golf shirts)

- Additional table(s) \$150.00 per additional table _____ #additional tables
- Advertisement in conference materials (B/W) (**MUST** provide ad in JPG or TIF by July 01, 2009)
 - _____ Business card \$30.00
 - _____ 1/2 Page \$60.00
 - _____ Full Page \$100.00
- Member Banquet Thursday Night \$40.00 per ticket _____ #tickets

Total Enclosed: _____ (make check out to TEMSEA - 2009 Conference)

In accordance with the Exhibitor Guidelines, I hereby accept the terms and conditions for exhibiting at the 2009 Tennessee EMS / Education Conference. This completed form represents a binding agreement between the exhibitor, the exhibitor's employing organization, and the Tennessee EMS Education Association.

Authorized by (Name): _____ Title: _____

Signature: _____ Date: _____